

Developer Checklist for Peters Creek Sanitary Authority

Plan Name	EDU	
Description	Date	Remarks
Application or inquiry for sewer line or schedules meeting with PCSA		
Developer Deposit \$2,500		
Execute Developers Agreement-2 copies		
Preliminary plans sent to Engineer by Developer for review with copy to Authority office for review.		
Submit planning module package to PCSA		
Obtain capacity availability letters from Jefferson Hill & South Park. Obtain capacity availability letter and section J signature from CMA. Submit completed planning module to PCSA for execution		
Submit 2 copies of initial final construction plans to PCSA		
Prepare & submit Part II Permit to PA DEP (if plan proposes more than 250 units)		
Submit 2 paper copies of plat for Review		
8 Copies of Construction Plans		
Submit itemized total cost of construction		
Submission of Material Sheets (must revise and resubmit if denied)		
Submission of Performance/Payment Bond		
Submission of Certificate of Insurance		
Upon approval of plat by Engineer, submit mylar for signature		
Once mylar has been recorded supply 2 paper copies		
Pre-Construction Meeting		
Developer to notify Authority at least 48 prior to start of construction		
Construct & test extension with inspector onsite		
Request final walk through		
Correct any deficiencies found in walk through		
Submission by Developer of "As Built"-4 paper, 1 mylar and CD		
Submit cost of construction with supporting documentation		
Submission by Developer of Maintenance Bond		
Request release of Performance Bond		
Execution of Deed of Easement by Developer-2 copies		
Notarized letter stating all labor and materials invoices have been paid		
Submit Completion certification letter (PCSA to provide completion date)		
Submission of Parcel #s, Lot #s and Addresses		
Complete 12 month CCTV inspection		
Submit CCTV documentation		
Date of Maintenance Bond expiration-18 months from after certification of completion		
Request Maintenance Bond Release		